*A picture containing diagram

Description automatically generated* **Hello 2025 Graduates**

**Graduation Photos by** 

**We are coming back to your school**

**Visit us to book your Appointment**

www.focusimaging.ca

**1)** Select: [**Schedule a Graduation Photo Appointment**](https://secure9.securewebexchange.com/focusimaging.ca/)

**2) Select: Not yet Registered? and REGISTER**

**Enter:**

**\*IMPORTANT\***

**\*\*\*DO NOT USE YOUR SCHOOL EMAIL\*\*\***

**Everyone Must Register \*\*\*even\*\*\*if you had registered previously for the Original Session.**

**Please use an \*\*\*\*alternate email\*\*\*\* if you had registered at the Original Session\*\*\*\*\*\***

**\*\*\* (Do Not use your School Email) \*\*\***

**Your School Name**

**Student ID Number which is located on your Student ID Card**

**(Not your OEN Number and do not enter any letters or leading or 0’s)**

**First Name, Last Name, Phone,**

**Email (Please verify your email)**

**3) Enter Job# 2025ret804**

**4) Choose your preferred date and time and click CONFIRM and then LOG OUT**

**5) Please add confirmation@focusimagingorders.ca to your address book’s Safe Sender list, to ensure delivery of your Confirmation Email\***

**\*You will receive a Confirmation Email with all necessary details. If you do not see the Confirmation Email, check your Spam/Junk Folder\***

**\*Bring the Confirmation Email to your appointment This can be on your phone or printed\***